



VOLUNTEER AGREEMENT

All volunteers must sign a volunteer agreement pledging to be reliable, dependable, and professional while representing the World of Wonders Science Museum. I understand that there may not be current openings in my desired position. I agree by submitting this form that I am applying and offering my services as a volunteer. If my volunteer services are accepted, I will fulfill the terms of the volunteer opportunity as described.

The World of Wonders Science Museum will:

- Provide you with appropriate training, supervision, space, materials, and equipment to accomplish the assigned project(s);
- Communicate with you openly and often about ongoing opportunities for volunteer involvement.

You agree to:

- Fulfill the terms of the volunteer opportunity as described;
- Notify the volunteer coordinator if you need to redefine your commitment or to conduct an exit interview;
- Respond promptly to communications from the Volunteer Office, including phone calls, email, newsletters, and invitations;
- Abide by the general rules of access and conduct for all museum staff;
- Review the information specific to your volunteer situation in the Volunteer Handbook, which you will receive after coordinating with the volunteer coordinator;
- Accurately record your volunteer hours in the logbook;
- Grant the WOW the right to use your photograph in promoting the Museum and Volunteer Services;
- Respect the confidentiality of sensitive or privileged information;
- Accept the volunteer coordinator's right to counsel you or possibly dismiss you if you fail to comply with the guidelines.
- understand that there will be no monetary compensation for my volunteer work

Dress Code

As a WOW volunteer, you publicly represent the Museum, so it is vital to present a clean and professional appearance while performing necessary tasks. Safety is our other biggest concern when enforcing our dress code. Therefore, our dress code rules are as follows. The interpretations of terms like excessive, obscene, modest are entirely at the WOW staff's discretion.

- Closed-toe shoes are required at all times, with no exceptions.
- Wear a wow shirt during volunteer hours (we will provide)
- Pants are preferable to shorts, but shorts of modest length are allowed. No short shorts, skirts or dresses, or any other loose-fitting/flowy garments. Please no holes, stains, excessive wrinkles.
- A volunteer nametag is to be worn at all times.
- Volunteers cannot have cell phones on the exhibit floor or while assisting with programs, no exceptions. Phones can be stored in a locker or kept in the office.
- Good personal hygiene is required at all times.

By signing, I certify that the information on this volunteer agreement is true, complete, and correct.*

Name (printed)	Date:
Signature	

